

**County of Ventura
CalWORKs Plan Addendum**

**Subject: COUNTY PLAN ADDENDUM FOR THE WELFARE –to- WORK (WtW)
GRANT PROGRAM**

Question 1: The names of the WtW Grant operating entities working with each county.

The County of Ventura operates programs and receives funding for both the WtW 85% formula and WtW 15% grant awards. The WtW 85% partners include: the County of Ventura Human Services Agency's Business and Employment Services Development Department (CalWORKs, WIA, WtW programs) and the Workforce Investment Board (WIB).

The partners of the WtW 15% Collaborative effort include: the Ventura County Community College District, Ventura County Superintendent of Schools, the Workforce Investment Board (WIB), the City of Oxnard, the Employment Development Department, and the County of Ventura Human Services Agency Business and Employment Services Department (BESD).

Question 2: A description of the collaborative and coordination between counties and operating entities to ensure services are not duplicated.

Eligible Populations

The eligible populations are identified by staff using CalWORKs criteria. These eligibles are referred to case management within the Business and Employment Services structure and are subsequently referred to Welfare-to-Work activities based on the needs of the individuals referred. For the CalWORKs participant the WtW Program model includes intake, eligibility, enrollment, case management, support services, classroom training, on-the-job-training, retention, and post-employment services. The linkage is a logical mechanism for augmenting the CalWORKs employment planning process. The WtW Program also continues to recruit for the widest array of participants based on the referred population. Every aspect of addressing client needs and assisting them to obtain self-sufficiency is built into our collaborative case management model between WtW and CalWORKs.

Child Support Services and Non-Custodial Parents

For over a year, the County of Ventura has also provided job-readiness and support services for non-custodial parents. This contractual agreement ensures the linkages between the local child support services agencies, including the District Attorney's Child Support Division, and the County of Ventura Court system. The program is designed to serve non-custodial parents (NCPs) whose minor child is a CalWORKs recipient. The purpose of the program is to provide long-term employment and support services targeted to facilitating these individuals to successfully transition into meaningful employment and self-sufficiency for themselves and their children.

Question 3: A description of each county's coordination of the expenditure of the State WTW grants matching dollars with WtW Grant formula funds.

The County's Human Services Agency (Fiscal Department) informs staff to the Local Workforce Investment Board (LWIB) of the State match awards. LWIB staff, in turn, reports this information to the WIB on a regular basis. The LWIB Welfare-to-work committee uses these funds in combination with the formula funds to strategize planning activities for clients to reach self-sufficiency. All planning activities recommended by the committee must receive WIB approval, therefore, eliminating the chance of duplicating services. See *Attachment A* for projects/activities recommended and approved by the WIB on April 27, 2000.

Question 4: A narration describing the methods counties and operating entities are using to identify, refer and serve eligible WtW Grant populations.

Program administrators for WtW have attended the State forum and several regional workshops for additional instruction regarding new and improved mechanisms for serving WtW grant eligibles. This information was disseminated to Job and Career Center (JCC) directors, program operator staff, and case management staff of Ventura County's One-Stop Delivery System.

All contractors currently providing WtW services (Life Skills/Job Readiness) to Ventura County clients have been educated accordingly, and all parties with interest and responsibility to serve the WtW Grant population work in a collaborative effort by augmenting services to address client needs. It is through this effort and subsequent program evaluation that appropriate services and the delivery of those services are improved.

**WELFARE-TO-WORK FORMULA FUNDS PROGRAM
CONSIDERATION OF PROJECTS/ACTIVITIES
RECOMMENDED ALLOCATIONS/ADJUSTMENTS**

APRIL 27, 2000

The following represents adjusted recommendations for the allocation of WtW formula funds through June 30, 2002 (the current adopted Plan was approved on March 23, 1999).

PROJECTS	CURRENT PLAN	REC ADJ	AMENDED PLAN
1. Employability Workshops	\$300,000	0	\$300,000
2. Post employment Mentoring	\$100,000	0	\$100,000
3. Post Employment Retention	NA	\$300,000	\$300,000
4. Purchase of Vendorized Services	\$400,000	(\$300,000)	\$100,000
5. Transportation Assistance	\$100,000	0	\$100,000
6. Community Service Employment	\$300,000	0	\$300,000
7. Non-Custodial Parents	\$100,000	\$200,000	\$300,000
8. Rain Project/Homeless Services	\$200,000	0	\$200,000
9. Individual Development Accounts	\$300,000	(\$300,000)	0
10. Substance Abuse Assistance	\$200,000	(\$200,000)	0
11. Domestic Violence Program	\$200,000	0	\$200,000
12. Special Projects, Geographic Targeting	\$400,000	(\$250,000)	\$150,000
13. Foster Youth Services	NA	\$400,000	\$400,000
14. Vocational Training (OJT/CRT)	NA	\$150,000	\$150,000
SUB-TOTALS	\$2,600,000		\$2,600,000
Staff: Coordination, Referral and Tracking		\$330,000	
Intake/Assessment Cost Pool		\$100,000	
Administration @ 13% allowable		\$400,000	
Total Planned Commitments		\$3,430,000	
Total Grant Funds Available		\$3,496,484	
Available Balance/Cushion		\$ 66,484	